

St. James' Episcopal Church, Leesburg, Virginia
Resolution Establishing a Planned Giving Program

Purpose:

This resolution establishes the St. James' Episcopal Church Planned Giving Program to support the long-term mission, ministries, and preservation of our historic church properties. The program provides a structured approach for members to leave a lasting legacy through planned gifts.

Establishment of Funds:

To achieve these goals, the Vestry creates two designated funds:

- **The St. James' Legacy Fund:** This fund will support the ongoing mission and ministries of St. James'.
- **The St. James' Historic Preservation Fund:** This fund will be dedicated to maintaining and preserving the church's historic properties.

Governance and Administration:

The Planned Giving Program will be administered by a Planned Giving Committee, functioning as a subcommittee of the Finance Committee. The committee will operate according to the governance policies attached to this resolution. These policies outline the roles, responsibilities, and operational procedures for the committee to ensure transparent and effective management of all planned gifts.

Gift Acceptance Policy:

The Vestry adopts the attached **Gift Acceptance Policy**, which provides general guidelines for the Planned Giving Committee and others involved in the acceptance of gifts. This policy is intended to offer clarity to potential donors and their professional advisors on the types of gifts that are acceptable, as well as the processes for making such gifts. While the policy provides general guidance, the Vestry expects the Planned Giving Committee to make reasonable efforts to accommodate all potential donors, ensuring flexibility wherever possible.

Amendments and Revisions:

This resolution, along with its accompanying documents, may only be amended or with the approval of the vestry.

Adoption and Signatures:

This resolution was duly adopted by the Vestry on [Insert Date].

[Signed by the Register]